

	Budget to Date £'000	Forecast Outturn £'000	Actual to end of January 22 £'000	Variance to date £'000	Annual Forecast Variance due to COVID-19 £'000	Annual Forecast Variance due to other factors £'000	Total Annual Forecast Variance £'000	Explanation for year end variances greater than £10k (starred items)
People and Places								
Contain Outbreak Management Fund 2021/22	0	0	86	86			0	External grant funding for Town Centre Ambassador posts to be drawn down from first tranche of funding.
Leisure Contract	73	46	33	-40		-27	-27	Sencio have not signed 2021 annual contract in order to release Management Fee, therefore this will be an underspend. Additional legal consultancy costs for the new leisure operator contract will be forthcoming.
Leisure Development	21	21	10	-11			0	Sencio has not claimed for Q3 and Q4 advantage payment for 2021 and therefore invoice is currently outstanding.
Local Strategic Partnership	0	0	15	15			0	The LSP Community Wellbeing Fund supports Covid-19 related priorities and will be funded through the relevant reserve.
Tourism	27	27	-153	-181			0	Grants received ahead of spend.
West Kent Enterprise Advisor Network	8	8	45	37			0	Spend ahead of grant claim.
West Kent Kick Start	0	0	-23	-23			0	Grants received ahead of spend.
Youth	41	41	27	-15			0	Current underspend due to projects being delayed until April 2022 due to previous Covid restrictions and rescheduling. Carry Forward request will be submitted.
Future Issues/Risk Areas	Ongoing impact of COVID-19 on the leisure industry and Council owned leisure facilities - consultancy review completed.							

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Development and Conservation							
Building Control	-108	-156	-48		-31	-31	Over Recovery of Income in fees, any continual over recovery transferred to reserves at year end for reinvestment in the service. Variances due to extended decoupling of partnership.
Conservation	105	120	15			0	Additional Investment in the delivery of the service.
Planning Policy	345	374	29		5	5	Payment for costs relating to Local Plan Judicial review.
LDF Expenditure	0	35	35			0	This will be transferred from the Local Plan reserve.
Planning - Appeals	173	236	63		43	43	Legal fees in relation to the successful defence of the appeal at Broke Hill.
Planning - CIL Administration	-22	-50	-28		-34	-34	Underspend due to current vacant positions.
Planning - Development Management	-82	-28	55		-52	-52	Small number of high fee applications in first two quarters in addition to an uplift in general case numbers.
Planning - Enforcement	238	301	64		25	25	Additional Investment in the delivery of the service.
Planning Performance Agreement	0	31	31			0	Additional Investment in the delivery of the service.
Planning - Development Management - Software Project	0	-150	-150			0	Project Funding received in Q3. Funding should be utilised and apportioned over the life of the project.
Administrative Expenses - Building Control	10	-1	-11			0	This results from the partnership decoupling.
Administrative Expenses - Planning Services	34	99	65			0	Education and Training costs recharged at year end.
Future Issues/Risk Areas	There remains the risk that planning decisions and enforcement action will be challenged, either at appeal or through the Courts. Recruiting to vacant posts continues to be difficult. The financial impact of proposed changes to the Planning System will need to be carefully considered.						

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Finance and Investments								
Asset Maintenance Direct Services	35	88	95	61		53	53	Overspend due to depot refurbishment works.
Asset Maintenance Public Toilets	13	-2	0	-13		-15	-15	No spend required year to date.
Benefits Admin	206	-8	-77	-283		-214	-214	Additional New Burdens funding received that was un budgeted for.
Dartford Rev&Ben Partnership Hub (SDC costs)	1,683	1,683	1,457	-226			0	Underspends on part year vacancies.
Dartford Audit Partnership Hub (SDC Costs)	188	188	166	-22			0	Underspends on part year vacancies which will be offset by an adjustment to recharges.
Local Tax	-99	47	-156	-57		146	146	Annual variances due to enforcement income not in line with budgeted expectation as highlighted in high level commentary at the beginning of the year. Current fee recovery levels are highly variable as a result of COVID impact affecting court availability. These levels are expected to rise but are likely to remain under normals levels by year end.
Misc. Finance	1,224	509	786	-437		-715	-715	Covid-19 grants received. This will offset spend on this and other lines.
Administrative Expenses - Finance	19	39	46	27		20	20	Additional licence requirement for the Agresso finance system following licence audit.
Support - Exchequer and Procurement	133	143	148	15		10	10	Overspend on salaries offset by underspend on other lines.
Support - Finance Function	213	203	204	-9		-10	-10	Underspend on salaries offset by overspend on other lines.
Support - Legal Function	215	206	193	-22		-9	-9	Underspend on salaries to be offset mainly by Locum cost
Treasury Management	100	107	126	26		7	7	Overspend on Treasury Management borrowing costs and bank charges. Current overspends due to credit card bill to be charged to other codes.
Future Issues/Risk Areas	Covid-19 continues to have a potential impact on income levels and expenditure.							

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Cleaner and Greener								
Asset Maintenance Argyle Road	66	41	24	-41		-25	-25	Spend currently behind profile.
Asset Maintenance Other Corporate Properties	29	49	55	26		20	20	Urgent works to Fircroft residents association hall.
Asset Maintenance Hever Road	33	43	49	16		10	10	Urgent repair works due to vandalism required additional expenditure.
Asset Maintenance Leisure	158	203	235	77		45	45	New air handling units required at Sevenoaks Leisure Centre.
Asset Maintenance Support & Salaries	76	46	45	-31		-30	-30	Spend currently behind profile.
Car Parks	-1,239	-1,239	-990	249			0	Parking income is currently behind profile. As restrictions lift monthly income is improving and it is anticipated it will recover to the level of the budget by year end.
CCTV	199	199	247	47			0	Invoices to partner organisations to be raised to recover costs. Control room costs billed in advance will be carried forward to next year.
Civil Protection	42	30	32	-10		-11	-11	Underspend on salaries following restructure.
Car Parking - On Street	-247	-247	-230	17			0	Parking income is currently behind profile. As restrictions lift monthly income is improving and it is anticipated it will recover to the level of the budget by year end.
EH Commercial	255	255	231	-24			0	This is a profiling issue and underspend is expected to be consumed by year end.
Emergency	68	56	57	-10		-12	-12	Underspend on salaries following restructure.
Parking Enforcement - Tandridge DC	-22	-22	-192	-171			0	Income collected on behalf of Tandridge to be paid over.
Estates Management - Buildings	11	-3	-40	-52		-14	-14	Unbudgeted rates bills for meeting point refunded following demolition.
Estates Management - Grounds	104	114	122	18		10	10	Spend relating to hedge cutting costs and essential maintenance work.
Housing Premises	9	-7	-8	-16		-16	-16	Underspend due to reduced emptying of cesspools based on usage.
Kent Resource Partnership	-56	-56	5	61			0	Funding received ahead of expenditure. The Kent Resource Partnership is transferring to Kent County Council. All balances will be transferred leaving no variance at year end.
Licensing Partnership Hub (Trading)	19	16	8	-11		-4	-4	Underspend on salary budget due to vacancies earlier in the year.
Licensing Regime	44	19	-7	-52		-26	-26	Premises Licences Annual Fees Received earlier than budgetted, expected incomes exceeding current budget. Underspend on Salary Due to partial vacancy.
Parks - Greensand Commons Project	0	0	31	31			0	Externally funded project. Spend will be reclaimed.
Parks and Recreation Grounds	108	108	40	-68			0	KCC Grant received will be spent by year end.
Parks - Rural	134	134	177	44			0	Income from coppiced timber sales due later in the year.
Refuse Collection	2,451	2,401	2,389	-62		-50	-50	Previously contracted service emptying paper/card banks covered by in house staff. Offsets overspends elsewhere.
Administrative Expenses - Direct Services	0	0	12	12			0	Overspend against profile on training and staff advertising relating to the restructure.
Street Cleansing	1,283	1,250	1,296	13		-33	-33	Binrastructure Grant received ahead of spend. Salaries underspent.
Support - Central Offices	442	442	428	-13			0	Spend currently behind profile. Planned works mean there is no variance projected at year end.
Support - Central Offices - Facilities	223	187	178	-44		-35	-35	Underspend due to reduction in staffing and overtime costs.
Support - General Admin (Post/Scanning)	181	191	184	3		10	10	Forecast overspend on central postage to be reviewed in line with service postage budgets, partly offset by underspend due to staff restructure

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Cleaner and Greener								
Support - Direct Services	39	68	71	32		29	29	Overspend against profile on training and staff advertising relating to the restructure.
Direct Services Trading account	-506	94	313	819	640	-40	600	<p>There is currently an overspend on agency staff in this area, and although a project team has now bought forward a recruitment drive to reduce this, which came into effect from November 2021 the winter period of staff absences has regrettably increased agency staff use. This situation is made considerably worse by the accumulation of outstanding leave during the pandemic. Agency staff use is required in order to maintain service levels to cover the general service, but also to deal with the huge increase on collected weights, which stands at around a 20% increase on last year, as well as leave and sickness. Due to the ageing fleet and lack of the substantial replacement of vehicles there have been multiple breakdowns resulting in substantial additional hire and repair costs to maintain the service and fleet. The forecast for this is an overspend for £150,000. As the pressures build on services due to the pandemic this situation may change for the worse, but will be kept under review.</p> <p>There is ongoing work on estimation for commercial income at the depot, initial focus has been undertaken on commercial waste. This will enable a greater focus on building up new customers later in the year. It is currently anticipated that despite the positive work carried out by the Business Development Team there will be a shortfall in income targets of around £240,000 due to the pandemic.</p> <p>To help mitigate this worsening situation we have instigated tight budget management, putting off planned larger spends and reviewing projects that can be delayed, while only ordering basic service requirements. We are also looking at the option of moving staff from other service areas to support waste collection to reduce agency spend, although this would result in the reduction and/or suspension of some service areas.</p>
Taxis	9	24	5	-4		14	14	Under Recovery of fees compared to budget. Underspend on Salary Due to partial vacancy.
Future Issues/Risk Areas	Covid-19 continues to have a potential impact on income levels and expenditure.							

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Housing and Health								
Contain Outbreak Management Fund 2021/22	0	0	-107	-107				External grant funding received in advance mainly to support vulnerable groups.
Domestic Abuse Duty	0	0	-24	-24				External funding received in advance from Kent County Council towards Domestic Abuse Housing Co-ordinator post. Funding to be spent by 31/3/22 and awaiting to hear whether funding will be extended into 2022/23.
Homeless	349	649	657	308		300		Lack of affordable move on and social/rented accommodation in the district is preventing move on from temporary and emergency accommodation. Housing Benefit reclaims for the period are pending. Block accommodation bookings are now secured at more competitive rates. Additional staffing costs incurred as a result of external funding not yet drawn down.
Housing Clinically Extremely Vulnerable 21/22	0	0	-76	-76				External funding for fixed term One You Plus Officer, which is currently vacant. Due to funding restrictions, the funding will be reallocated to the voluntary sector to provide the One You Plus service.
Kent Housing Group Grant	0	0	-126	-126				Monies received in advance from Kent Housing Group to support private rented sector arrears.
Housing	151	151	129	-22				Staff underspend relating to vacant Housing Strategy Manager and Housing Team Leader posts (now recruited to). Citizens Advice SLA now signed and funding released. Housing Strategy phased consultancy costs remain outstanding.
Housing Pathway Co-ordinator	0	0	12	12				External funding received from MHCLG towards Rough Sleeper Initiative. Position now recruited to. Funding yet to be drawn down.
Housing Energy Retraining Options (HERO)	110	110	54	-55				Staff underspend due to vacant HERO Officer post. The post is currently in the process of being recruited to.
KCC- Household Support Fund	0	0	23	23				External funding received from Kent County Council, which is paid in arrears in two tranches and supports winter warmth, fuel and food costs over the Winter period. An element of this funding will contribute to homeless overspend.
KCC Helping Hands	0	0	-45	-45				External funding received in advance from Kent County Council towards COVID-19 Digital Inclusion project being led by Housing team.
Private Sector Housing	237	237	224	-13				Underspend on salaries due to Private Sector Housing Officer vacancy, which is now filled.
Rough Sleepers Initiative (4)	0	0	-129	-129				External funding received in advance from MHCLG towards Rough Sleeper Initiative 4.
One You KPH	-20	-20	-4	16				External funding received from Kent Public Health - planned overspend for shared Support Officer post.
One You Health Checks	18	18	-15	-33				External funding for Kent Housing Group Housing and Health Project Officer hosted by SDC.
Homelessness Funding	-412	-412	-390	21				Funding to be drawn down for homeless prevention funded staffing posts.
KCC Specialist Weight Management	0	0	-33	-33				Health funding received in advance to support BAME community health interventions. Post currently being recruited to.
Future Issues/Risk Areas								Ongoing Temporary Accommodation costs within the district due to increases in homelessness. Recruitment to vacant posts being completed, all Covid-19 placements ended on 30 June 2021 and a TA Charging Policy to come into effect from October.

